**Team #1 (Blue Team): Byron, Sarah, and Frank**

**Responsibilities: Items 1-8 (16-week semester)**

**Team #2 (Red Team): Linda, Bena, and Perry.**

**Responsibilities: Items 9-16 (16-week semester)**

**Step one: Edit and Approve Syllabus**

**Step two: Develop Lesson Plans**

**Step three: Develop Lab Activity Booklet**

**Step four: Develop Lab Activity Worksheets**

**Step five: Develop Final Examination**